

# Notification of Breach of Contract

Date: [Insert Date]

To:

[Contractor's Name]

[Contractor's Address]

Dear [Contractor's Name],

Subject: Notification of Breach of Contract

We are writing to formally notify you of a breach of contract concerning the construction project located at [Project Address]. According to our agreement dated [Contract Date], you are required to [Specify Obligations/Terms]. However, it has come to our attention that you have failed to [Describe Breach, e.g., meet deadlines, adhere to specifications].

This breach has resulted in [Describe Consequences, e.g., delays, financial losses]. In accordance with the terms of our contract, we request that you take immediate action to rectify this situation by [Specify Required Actions].

Please consider this letter as a formal request for compliance. If we do not hear from you by [Provide a Deadline], we may have no other option but to pursue further action as outlined in our agreement.

We hope to resolve this matter promptly and look forward to your immediate attention to this issue.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]