

# Citizens' Advisory Committee Call Invitation

Date: [Insert Date]

To: [Committee Member's Name]

Dear [Committee Member's Name],

We hope this message finds you well. We are writing to invite you to our upcoming Citizens' Advisory Committee meeting scheduled for [Insert Date and Time]. The meeting will be held at [Insert Location or specify if it will be virtual].

The agenda for the meeting includes:

- [Agenda Item 1]
- [Agenda Item 2]
- [Agenda Item 3]

Your participation is crucial as we will be discussing important matters related to our community. We value your insights and look forward to your contributions.

Please confirm your attendance by [Insert RSVP Deadline]. If you have any questions or need further information, feel free to contact us at [Insert Contact Information].

Thank you for your commitment to our community. We look forward to seeing you soon!

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]