

Cancellation Request for Coding Workshop

Dear [Workshop Organizer's Name],

I hope this message finds you well. I am writing to formally request the cancellation of my registration for the coding workshop scheduled on [Date] at [Location/Platform].

Unfortunately, due to [brief reason for cancellation, if desired], I will not be able to attend the workshop as planned.

I would appreciate your confirmation of the cancellation and any information regarding potential refunds, if applicable.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Contact Information]