

Confirmation of Attendance

Date: _____

Dear [Recipient's Name],

We are delighted to confirm your attendance at the upcoming charity event, [Event Name], scheduled for [Event Date] at [Event Location]. Your support is invaluable to us, and we are excited to have you join us.

Event Details:

- **Date:** [Event Date]
- **Time:** [Event Time]
- **Location:** [Event Location]
- **Dress Code:** [Dress Code]

If you have any questions or need further information, please don't hesitate to reach out to us at [Contact Information].

Thank you for your commitment to making a difference!

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]