

# **Follow-Up Appointment Request with Academic Advisor**

Date: [Insert Date]

To: [Advisor's Name]

Subject: Follow-Up Appointment Request

Dear [Advisor's Name],

I hope this message finds you well. I am writing to follow up on our previous discussion regarding my academic progress and future course selections. I would like to schedule a follow-up appointment to further discuss my goals and any recommendations you may have.

Could you please let me know your available time slots for next week? I am flexible and can adjust my schedule to accommodate yours.

Thank you for your assistance and guidance. I look forward to hearing from you soon.

Best regards,

[Your Name]

[Your Student ID]

[Your Contact Information]

[Your Program/Major]