

# Invitation to Participate in Career Guidance Workshop

Dear [Recipient's Name],

We are excited to announce an upcoming Career Guidance Workshop scheduled for [date] at [location]. This workshop aims to provide valuable insights into various career paths and equip participants with essential skills for their future endeavors.

We would be honored to have you participate and share your experiences with the attendees. Your expertise in [specific field] would greatly benefit our participants, who are eager to learn and grow.

Please let us know your availability for this event by [RSVP deadline]. We believe that your participation will make a significant impact on the participants' career choices.

Thank you for considering our request. We look forward to your positive response.

Sincerely,

[Your Name]  
[Your Position]  
[Your Organization]  
[Contact Information]