

Dear Students,

My name is [Substitute Teacher's Name], and I will be your substitute teacher for the day. I am excited to meet all of you and look forward to a fun and productive time together.

A little about myself: I have been teaching for [number] years and love [interest or hobby related to teaching or the subject]. I enjoy helping students learn and grow, and I hope to make our time together enjoyable.

Please treat me as you would your regular teacher, and I will make sure to follow the lesson plans they have provided. If you have any questions or need assistance, don't hesitate to ask!

Let's work together to make this a great day!

Best regards,
[Substitute Teacher's Name]