Career Day Schedule

Dear Students,

We are excited to announce the schedule for our upcoming Career Day, which will be held on **[Date]** at **[Location]**. Below is the schedule of events:

- **9:00 AM - 10:00 AM:** Keynote Speaker - *[Speaker Name]*
- **10:15 AM - 11:00 AM:** Workshop: Job Interview Skills
- **11:15 AM - 12:00 PM:** Panel Discussion: Careers in Technology
- **12:00 PM - 1:00 PM:** Lunch Break
- **1:00 PM - 2:00 PM:** Networking Session
- **2:15 PM - 3:00 PM:** Workshop: Resume Writing Tips

Please arrive on time and bring copies of your resume for the networking session.

Looking forward to seeing you all there!

Sincerely,
[Your Name]
[Your Position]