

Invitation to Facilitate a Workshop

Dear [Facilitator's Name],

We are pleased to invite you to facilitate a workshop at our upcoming educational event, [Event Name], scheduled for [Date] at [Location]. Your expertise in [Subject/Field] would greatly benefit our attendees.

The theme of this year's event is [Theme]. We believe that your participation will enhance the learning experience for all participants.

Please let us know your availability for this event by [RSVP Deadline]. We would be thrilled to discuss the details further and provide any additional information you may need.

Thank you for considering this opportunity to share your knowledge and skills with our participants.

Warm regards,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]