

Notice of Website Downtime

Dear Students and Parents,

We would like to inform you that our school website will be undergoing scheduled maintenance on **[Date]** from **[Start Time]** to **[End Time]**. During this time, the website may be temporarily unavailable.

We apologize for any inconvenience this may cause and appreciate your understanding as we work to improve our online services.

If you have any urgent inquiries, please contact the school office at **[Contact Information]**.

Thank you for your patience.

Best Regards,

[Your School Name]