

# Scholarship Recommendation Letter

Date: [Insert Date]

[Your Name]  
[Your Title/Position]  
[Your Institution/Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

To Whom It May Concern,

I am writing to wholeheartedly recommend [Student's Name] for the [Name of Scholarship] scholarship. As [his/her/their] [teacher, counselor, etc.] at [School Name] for the past [duration], I have had the pleasure of witnessing [his/her/their] academic and personal growth.

[Student's Name] has consistently demonstrated [describe qualities such as diligence, leadership, creativity, etc.]. [He/She/They] not only excels academically but also actively engages in [extracurricular activities, community service, etc.]. One instance that stands out was when [provide a specific example of the student's achievements or contributions].

I believe that [Student's Name] possesses the determination and commitment essential for success in higher education and beyond. [He/She/They] is truly deserving of this scholarship, which will undoubtedly aid [him/her/them] in achieving [his/her/their] academic and career goals.

Thank you for considering this outstanding student for the [Name of Scholarship] scholarship. Should you require any further information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]  
[Your Title/Position]  
[Your Institution/Organization]