

# Welcome to Our School!

Dear Students,

We are excited to welcome you to a new academic year at [School Name]. Our orientation program is designed to help you settle in, meet new friends, and learn about our school's resources.

## Orientation Details

- **Date:** [Date]
- **Time:** [Start Time] to [End Time]
- **Location:** [Location/Room]

## Agenda

1. Welcome Speech
2. School Tour
3. Introduction to Faculty
4. Overview of Programs and Services
5. Q&A Session

Please arrive 15 minutes early to check in. Don't forget to bring your student ID and a notebook for any notes you might want to take!

We are looking forward to seeing you there!

Sincerely,

[Principal's Name]

[School Name]

[Contact Information]