

School Orientation Confirmation

Date: [Insert Date]

Dear [Parent/Guardian's Name],

We are pleased to confirm your attendance for the upcoming school orientation at [School Name]. Below are the details:

- **Date:** [Orientation Date]
- **Time:** [Start Time] to [End Time]
- **Location:** [Venue/Room Name]

This orientation is an excellent opportunity to learn more about our school's programs, meet the teachers, and understand our school's policies and procedures.

Please let us know if you have any questions or require further information.

We look forward to seeing you there!

Sincerely,

[Your Name]

[Your Title]

[School Name]

[Contact Information]