

Welcome to [School Name] Orientation

Dear Parents and Students,

We are excited to welcome you to the upcoming orientation session for [School Year]. Below is the agenda for the day:

Orientation Agenda

- **9:00 AM - 9:30 AM:** Registration
- **9:30 AM - 10:00 AM:** Welcome Address by the Principal
- **10:00 AM - 10:30 AM:** Introduction to Staff and Faculty
- **10:30 AM - 11:00 AM:** Overview of School Policies
- **11:00 AM - 11:30 AM:** Curriculum Highlights
- **11:30 AM - 12:00 PM:** Extracurricular Activities
- **12:00 PM - 1:00 PM:** Lunch Break
- **1:00 PM - 2:00 PM:** Campus Tour
- **2:00 PM - 3:00 PM:** Parent-Teacher Q&A Session
- **3:00 PM - 3:30 PM:** Closing Remarks

Please make sure to bring any necessary documents and arrive on time. We look forward to seeing you!

Best,

[Your Name]

[Your Title]

[School Name]