

Letter of Recognition

Date: _____

To: [Janitor's Name]

From: [Principal's Name]

Subject: Recognition of Your Outstanding Contributions

Dear [Janitor's Name],

On behalf of the entire staff and students of [School Name], I would like to take this opportunity to express our heartfelt gratitude for your exceptional contributions to maintaining the cleanliness and orderliness of our school.

Your dedication to creating a clean and welcoming environment does not go unnoticed. The effort you put into your work ensures that our classrooms, hallways, and common areas are well-kept and hygienic, providing a healthy atmosphere for our students to learn and grow.

We appreciate your meticulous attention to detail and the positive attitude you bring to the job every day. Your hard work inspires both students and staff, and we are fortunate to have you as a vital part of our school community.

Thank you once again for your outstanding service. We look forward to continuing to work together to make [School Name] a wonderful place for learning.

Sincerely,

[Principal's Name]

[Title]

[School Name]