

Reminder: Upcoming School Lunch Menu Changes

Dear Parents and Guardians,

We hope this message finds you well. We would like to remind you about the upcoming changes to the school lunch menu starting on **[Start Date]**.

Please take note of the following changes:

- **[Date]:** [Menu Item 1]
- **[Date]:** [Menu Item 2]
- **[Date]:** [Menu Item 3]

We encourage you to review the full menu on our school website or contact our cafeteria if you have any questions or concerns.

Thank you for your attention.

Sincerely,

[Your Name]
[Your Position]
[School Name]
[Contact Information]