

Physical Health Update Request

Date: _____

To Whom It May Concern,

I hope this message finds you well. I am writing to request an update to my child's physical health records on file at the school. Our recent health check-up has resulted in new information that should be reflected in the school records for the safety and well-being of my child.

Child's Name: _____

Date of Birth: _____

Grade: _____

Details of the Update:

- Latest medical conditions: _____
- Allergies: _____
- Medications: _____

Please let me know if you need any further information or documentation regarding this request. Thank you for your attention to this important matter.

Sincerely,

Parent/Guardian Name: _____

Contact Number: _____

Email Address: _____