

Tutoring Assistance Request

Date: [Insert Date]

To: [Insert Recipient's Name]

[Insert School's Name]

[Insert School's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request tutoring assistance for my [son/daughter], [Student's Name], who is currently in [Grade/Class/Subject]. Due to [brief reason for tutoring need, e.g., struggling with specific subjects, preparing for exams], I believe that additional help would be incredibly beneficial.

[Student's Name] has shown great potential and enthusiasm in [his/her] studies, and I am confident that with some extra support, [he/she] can improve [his/her] understanding and performance.

I would appreciate any recommendations you could provide regarding available tutoring programs or resources within the school or the community. Additionally, if there are any opportunities for peer tutoring or mentorship, I would be interested in exploring those options as well.

Thank you for your attention to this matter. I look forward to your guidance and support.

Sincerely,

[Your Name]

[Your Contact Information]