

# Dear [Parent's Name],

I hope this message finds you well. I am writing to inform you about the tutoring assistance program available for grade school children at [School/Organization Name]. Our program is designed to provide personalized academic support to help your child excel in their studies.

Details of the program include:

- **Subject Areas:** Math, Reading, Science, and more
- **Schedule:** [Days and times]
- **Location:** [Location details]
- **Cost:** [Pricing information, if applicable]

Our experienced tutors are committed to creating a positive learning environment tailored to each child's needs. We believe that with the right support, every child can achieve their academic goals.

If you are interested in enrolling your child or would like more information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for considering our tutoring assistance program. We look forward to the opportunity to support your child's educational journey!

## Sincerely,

[Your Name]

[Your Position]

[School/Organization Name]