

Dear Parents and Guardians,

We hope this message finds you well. We are writing to inform you about an update to our school dress code that will take effect from [insert effective date].

In an effort to promote a positive learning environment, we have made the following changes:

- All students are required to wear solid colored shirts, with no graphics or logos.
- Pants and shorts must be knee-length and free from rips or tears.
- Footwear should be closed-toe, with no flip-flops or slides permitted.
- Hats and accessories should be school appropriate and not distract from the learning environment.

We appreciate your support in helping us maintain a respectful and conducive environment for all students. For any questions or concerns, please do not hesitate to reach out.

Thank you for your cooperation.

Sincerely,
[Your Name]
[Your Title]
[School Name]