

# Important Safety Announcement

Dear Parents and Guardians,

We hope this message finds you well. Due to unforeseen safety concerns, we have made the decision to close the school on [insert date]. The safety of our students and staff is our utmost priority, and we believe this measure is necessary to ensure their well-being.

During this closure, we encourage you to keep your children safe and to use this time for rest and family bonding. We will continue to monitor the situation closely and will provide updates as necessary.

We appreciate your understanding and support during this time. If you have any questions or need further information, please do not hesitate to contact the school office at [insert phone number] or [insert email address].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[School Name]