

# Partnership Proposal

Date: [Insert Date]

To: [Recipient's Name]  
[Recipient's Position]  
[Organization's Name]  
[Organization's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am [Your Position] at [Your Organization/School Name]. We are excited to announce an upcoming initiative--a School Supply Collection Drive aimed at providing underprivileged students with essential supplies to support their education.

We believe that your organization shares our vision of community engagement and educational support. Therefore, we would like to propose a partnership where [Recipient's Organization's Name] can actively participate in this drive by [specific ways the recipient's organization can contribute, e.g., donating supplies, helping to promote the event, volunteering, etc.].

The collection drive will take place from [Start Date] to [End Date], and we aim to collect items such as notebooks, pencils, backpacks, and other school necessities. By joining forces, we can amplify our impact and ensure that every child has the tools they need to succeed.

We would be delighted to meet with you to discuss this partnership further and explore how we can work together effectively. Please feel free to contact me at [Your Phone Number] or [Your Email Address] to schedule a meeting at your convenience.

Thank you for considering this opportunity to collaborate for a meaningful cause. We look forward to the possibility of working together to make a positive difference in our community.

Sincerely,  
[Your Name]  
[Your Position]  
[Your Organization/School Name]  
[Your Phone Number]  
[Your Email Address]