

[Your Name]

[Your Title/Position]

[School Name]

[School Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Dear Scholarship Committee,

I am pleased to recommend [Student's Name] for the [Name of Scholarship] scholarship. As [his/her/their] [teacher/subject] teacher for the past [duration], I have witnessed [his/her/their] impressive growth and dedication toward [his/her/their] academic pursuits.

[Student's Name] has consistently demonstrated exceptional [qualities such as leadership, perseverance, etc.]. [He/She/They] has been actively involved in [mention extracurricular activities or achievements] and has positively impacted our school community.

I wholeheartedly believe that [Student's Name] is a deserving candidate for this scholarship, and I encourage you to consider [him/her/them] for this opportunity.

Thank you for your consideration.

Sincerely,

[Your Name]

[Your Title/Position]