

Extracurricular Activities Summary

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip]

[Email Address]

[Phone Number]

To Whom It May Concern,

I am writing to summarize my extracurricular activities as part of my scholarship application. Participating in various activities has allowed me to develop leadership skills, teamwork, and a deep commitment to my community.

1. Student Council President

Tenure: [Month, Year] - Present

Highlights: Organized school events, acted as a liaison between students and faculty, and led initiatives to improve student engagement.

2. Volunteer at Local Animal Shelter

Tenure: [Month, Year] - Present

Activities: Assisted in daily care of animals, organized adoption events, and facilitated educational workshops about responsible pet ownership.

3. Member of the Debate Club

Tenure: [Month, Year] - [Month, Year]

Achievements: Competed in regional tournaments, improving public speaking skills and critical thinking.

4. Captain of Varsity Soccer Team

Tenure: [Month, Year] - Present

Responsibilities: Led team practices, monitored player development, and encouraged sportsmanship and teamwork among players.

In conclusion, my involvement in these activities has significantly enriched my high school experience and shaped my character. I appreciate your consideration of my application for the scholarship.

Thank you for your time.

Sincerely,

[Your Name]