

Letter of Engagement for Corporate Leadership Coaching

Date: [Insert Date]

To: [Client's Name]

[Client's Title]

[Company's Name]

[Company's Address]

Dear [Client's Name],

We are pleased to present our corporate leadership coaching services tailored to meet the needs of [Company's Name]. Our goal is to enhance the leadership capabilities within your organization and drive sustainable growth.

Coaching Objectives

- Develop effective leadership strategies
- Enhance team collaboration and dynamics
- Foster a culture of continuous improvement

Coaching Process

Our coaching process includes:

1. Initial assessment and goal setting
2. Personalized coaching sessions (in-person/remote)
3. Progress evaluation and feedback

Timeline and Investment

The coaching program is designed to span [Insert Duration] with an investment of [Insert Cost].

We look forward to the opportunity to partner with [Company's Name] in developing your leadership team. Please feel free to reach out with any questions.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Phone Number]

[Your Email]