

# Demand Forecasting Strategy Assessment

Date: [Insert Date]

To: [Recipient's Name]

Position: [Recipient's Position]

Company: [Recipient's Company]

Dear [Recipient's Name],

I am writing to request an assessment of our current demand forecasting strategy. As you are aware, accurate forecasting is crucial for optimizing our inventory management and meeting customer expectations.

To facilitate a comprehensive review, I propose the following areas of focus:

- Evaluation of existing forecasting models
- Analysis of historical sales data
- Identification of demand trends and patterns
- Assessment of software tools and technology used
- Recommendations for improvement

It would be beneficial for us to schedule a meeting to discuss this in detail. Please let me know your available times next week.

Thank you for your attention to this important matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]