

Feedback Request

Dear [Recipient's Name],

We hope this message finds you well. We are reaching out to gather your valuable feedback regarding the recent Negotiation Skills Training Program you attended on [Date].

Your insights are crucial for us to understand the impact of the program and to make any necessary improvements for future sessions. We would appreciate it if you could take a few moments to answer the following questions:

- What did you find most beneficial about the training?
- Were there any aspects of the program that you felt could be improved?
- How do you plan to apply the skills learned in your work or personal life?
- Would you recommend this program to a colleague? Why or why not?

Please reply to this email with your feedback by [Deadline Date]. Thank you for your time and input, as it greatly aids our efforts to enhance our training offerings.

Best regards,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]