

Productivity Comparison Inquiry

[Your Name]

[Your Position]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Position]

[Recipient Company]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to inquire about the productivity metrics related to [specific project/product/department] that our companies have been involved in.

As we continuously strive to improve our operational efficiency, understanding how our productivity compares with yours will greatly assist us in identifying areas for enhancement.

If possible, could you provide us with any relevant data or insights regarding the productivity levels that you have observed in [specific timeframe or context]? This information will be invaluable in our benchmarking efforts.

Thank you for considering my request. I look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Position]

[Your Company]