

Training Interest Questionnaire

Dear [Employee Name],

As part of our commitment to professional development, we would like to gather your feedback regarding your training interests. Please take a moment to fill out this questionnaire to help us tailor our training programs to meet your needs.

Name:

Department:

What training topics are you interested in? (select all that apply):

Leadership Training

Technical Skills

Communication Skills

Project Management

Preferred training format:

Online In-Person Hybrid

Any additional comments or suggestions:

Thank you for your participation!

Sincerely,

[Your Name]

[Your Position]