Compliance Audit Report Request

Date: [Insert Date]

To: [Management Name]

[Company Name]

[Company Address]

Dear [Management Name],

Subject: Request for Compliance Audit Report for Management Assessment

We are writing to formally request the compliance audit report for [specific period, e.g., FY 2023] as part of our ongoing assessment of the company's adherence to regulatory standards and internal policies.

The comprehensive report will enable us to evaluate our compliance efforts and identify any potential areas for improvement. Specifically, we would appreciate your insights regarding the following areas:

- Compliance with [specific regulations or standards]
- Internal control effectiveness
- Recommendations for future compliance

Kindly provide us with the audit report by [insert due date]. Should you require any further information or support in fulfilling this request, please do not hesitate to contact me directly at [your contact information].

Thank you for your attention to this matter. We look forward to your timely response.

Sincerely,

[Your Name]

[Your Position]

[Your Department]

[Company Name]

[Your Contact Information]