

Dissolution of Partnership Agreement

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Partner's Name]

[Partner's Address]

[City, State, Zip Code]

Dear [Partner's Name],

We are writing to formally announce the dissolution of our partnership effective [insert effective date]. This decision has not been made lightly, and we wish to ensure an amicable separation.

In accordance with the terms outlined in our partnership agreement dated [insert date of agreement], we will proceed with the following steps:

- Settlement of outstanding debts and obligations.
- Distribution of assets as per our agreement.
- Completion of any pending projects or contracts.

We appreciate the time we have worked together and hope to maintain a positive relationship moving forward. Please acknowledge receipt of this letter and confirm your understanding of the outlined dissolution process.

Sincerely,

[Your Signature]

[Your Name]