

Mortgage Deed Request for Legal Approval

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the legal approval of the mortgage deed for the property located at [Property Address]. As per our agreement, all necessary documents have been duly completed and are attached for your review.

The mortgage deed outlines the terms and conditions under which the loan is to be repaid, and it is imperative that we proceed with the approval process at your earliest convenience to ensure compliance with our agreed timeline.

Please find the attached documents including:

- Completed Mortgage Deed
- Property Title
- Proof of Insurance

Should you require any further documentation or clarification regarding this request, please do not hesitate to contact me at the email address or phone number listed above.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]