

# Chapter 13 Repayment Plan Adjustment Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

To: [Trustee's Name]

[Trustee's Address]

[City, State, ZIP Code]

Re: Chapter 13 Case No. [Insert Case Number]

Dear [Trustee's Name],

I am writing to request an adjustment to my Chapter 13 repayment plan due to [briefly explain reason for adjustment, e.g., change in income, unexpected expenses].

Since the confirmation of my repayment plan on [insert confirmation date], my financial situation has changed in the following ways:

- [Explain change #1]
- [Explain change #2]
- [Explain change #3]

Given these changes, I kindly request that my repayment plan be adjusted to reflect my current financial situation. I believe that an adjustment would allow me to continue fulfilling my obligations under the Chapter 13 process while managing my finances responsibly.

I am enclosing [mention any documents you are including, such as proof of income change, budget, etc.] to support my request.

Please let me know if you require any additional information or documents. I appreciate your attention to this matter and look forward to your response.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]