

Defect Liability Notification

To: [Contractor's Name]

[Contractor's Address]

Date: [Date]

Dear [Contractor's Name],

Subject: Notification of Defect Liability

We are writing to formally notify you of defects observed in the construction works completed under Contract No. [Contract Number] for the project [Project Name], located at [Project Address].

Upon our recent inspection, the following defects were identified:

- [Defect 1 Description]
- [Defect 2 Description]
- [Defect 3 Description]

As per the terms of the contract, we request that you take immediate action to rectify these defects within the defect liability period specified in our agreement.

Please confirm receipt of this notification and provide a timeline for the rectification of the mentioned defects at your earliest convenience.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]