

Letter of Denial of Defamation Charges

Date: [Insert Date]

To: [Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally respond to the defamation charges brought against me in relation to the statements allegedly made on [insert date or context]. After careful consideration and review of the circumstances surrounding these claims, I must firmly deny any assertions of defamation.

It is essential to clarify that the statements made were based on [insert context or basis for the statements] and were not intended to harm your reputation in any way. I maintain that they were factual and not misleading.

Furthermore, I believe that the claims of defamation lack merit and do not reflect the reality of the situation. I am prepared to defend myself vigorously against these allegations and seek to resolve this matter amicably.

Should you wish to discuss this issue further, please feel free to contact me directly at [insert phone number] or [insert email address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]