

# Legal Guardian Engagement Notice

Date: [Insert Date]

To: [Legal Guardian's Name]

[Legal Guardian's Address]

[City, State, Zip Code]

Dear [Legal Guardian's Name],

We are writing to formally engage you as the legal guardian for [Child's Name], born on [Child's Date of Birth]. As per the recent discussions and agreements, we are pleased to inform you that your role and responsibilities as a legal guardian will commence on [Start Date].

Your key responsibilities will include:

- Ensuring the child's overall well-being.
- Making decisions regarding the child's education and healthcare.
- Maintaining regular communication with the child's teachers and healthcare providers.

We appreciate your commitment and willingness to undertake this important role. Please sign and return the enclosed acknowledgment form to confirm your acceptance.

If you have any questions or require further information, please feel free to contact us at [Your Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]

Enclosure: Acknowledgment Form