

Legal Guardian Appointment Update

Date: [Insert Date]

To Whom It May Concern:

This letter serves as an official update regarding the legal guardianship of [Child's Full Name], born on [Child's Date of Birth].

As of [Effective Date of Update], I, [Your Full Name], residing at [Your Address], am officially appointed as the legal guardian of [Child's Full Name]. This appointment has been made in accordance with [relevant laws or court orders, if applicable].

Should you require additional information or documentation regarding this update, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Relationship to the Child]