

Statement of Claim for Unauthorized Withdrawal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Bank/Financial Institution Name]

[Bank Address]

[City, State, Zip Code]

Subject: Statement of Claim for Unauthorized Withdrawal

Dear [Bank Manager's Name],

I am writing to formally notify you of an unauthorized withdrawal from my account [Insert Account Number] that occurred on [Insert Date]. The transaction in question, which I did not authorize, is for the amount of [Insert Amount].

Details of the unauthorized transaction:

- Transaction Date: [Insert Date]
- Transaction Amount: [Insert Amount]
- Transaction Reference: [Insert Reference Number]

I kindly request a full investigation into this matter and the reversal of the unauthorized transaction. Please find attached copies of relevant documents for your review.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]