

Legal Notice Regarding Unauthorized Charges

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Subject: Legal Notice Regarding Unauthorized Charges

Dear [Recipient Name],

I am writing to formally notify you that I have identified unauthorized charges on my account, which I believe are erroneous and must be rectified immediately. The charges in question were posted on [specific dates] and total [total amount of charges].

Despite previous attempts to resolve this matter through [mention any communication or correspondence], I have not received a satisfactory response. It is my right as a consumer to dispute these charges, and I request a full investigation and reimbursement for the unauthorized amounts.

Should this issue not be resolved within [number of days, typically 30], I will have no choice but to escalate this matter legally to protect my rights.

Thank you for your urgent attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Signature (if sent in hard copy)]