

Police Report Submission Verification

Date: [Insert Date]

To Whom It May Concern,

This letter serves to verify the submission of the police report regarding [brief description of incident] which occurred on [date of incident]. The report was filed by [your name or complainant's name] at [police station name] under report number [report number].

We confirm that the details provided in the report have been recorded accurately, and the case is now under investigation. For any inquiries regarding this report, please contact [contact person's name] at [contact number] or [email address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]