

Proposal for Amicable Dispute Resolution

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to propose a constructive approach to resolving the ongoing dispute between us regarding [briefly describe the dispute]. It is my belief that an amicable resolution would be beneficial for both parties involved.

In the spirit of collaboration and mutual understanding, I propose the following steps to address and resolve our differences:

- Schedule a meeting (in-person or virtual) at your earliest convenience.
- Discuss the concerns from both sides openly and respectfully.
- Explore possible solutions that accommodate the interests of both parties.
- Consider engaging a neutral mediator if required, to facilitate the discussion.

It is my sincere hope that we can resolve this matter amicably and maintain a positive relationship moving forward. Please let me know your thoughts on this proposal and your availability for a meeting.

Thank you for considering this approach. I look forward to your response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]