

Outcome Notification Regarding Discrimination Allegations

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to inform you of the outcome of the investigation regarding the discrimination allegations that you raised on [Insert Date of Complaint]. Your concerns were taken seriously and a thorough investigation was conducted.

After reviewing the evidence, interviewing witnesses, and considering all relevant information, the findings of the investigation concluded that [insert summary of findings, e.g., "there was insufficient evidence to support the allegations" or "the allegations were substantiated and actions will be taken"].

We appreciate your courage in bringing these concerns to our attention. Please be assured that our organization is committed to maintaining a workplace that is free from discrimination and ensures equal opportunities for all employees.

If you have any questions regarding this process or the findings, please do not hesitate to reach out to [Insert Contact Information].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Company/Organization Name]

[Contact Information]