

Response to Tax Audit Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

Subject: Response to Tax Audit Inquiry - [Taxpayer Identification Number]

I hope this letter finds you well. I am writing in response to the recent inquiry regarding the tax audit for the year [Insert Year] concerning foreign taxpayers.

We appreciate your attention to this matter and would like to provide the following information:

- **Taxpayer Identification Number:** [Insert Tax ID]
- **Tax Year Under Review:** [Insert Year]
- **Summary of Income Sources:** [Briefly describe income sources]
- **Supporting Documentation:** [List documents enclosed]

Should you require any further information or clarification, please do not hesitate to contact me directly at [Your Phone Number] or [Your Email Address].

Thank you for your cooperation and understanding.

Sincerely,

[Your Signature]

[Your Name]

[Your Position]

[Your Company Name]