

Request for Mediation

Date: [Insert Date]

To: [Mediator's Name]

[Mediator's Address]

[City, State, Zip Code]

Dear [Mediator's Name],

I hope this message finds you well. I am writing to formally request your assistance in mediating a real estate transaction dispute between myself and [Other Party's Name]. The details of the transaction are as follows:

Property Address: [Insert Property Address]

Date of Transaction: [Insert Transaction Date]

Issue at Hand: [Briefly describe the issue]

Despite our efforts to resolve the matter amicably, we have been unable to reach a satisfactory agreement. Therefore, we believe that mediation would be a beneficial step toward finding a resolution.

Please let us know your availability for mediation sessions and any information we might need to prepare. We appreciate your assistance in this matter and look forward to your response.

Thank you for your attention.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]