

# Dispute Resolution Letter

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally address the ongoing dispute related to the real estate transaction concerning the property located at [Property Address].

As you are aware, the issues regarding [briefly describe the nature of the dispute, e.g., terms of the sale, condition of the property, etc.] have led to a breakdown in communication.

To resolve this matter amicably and to avoid further escalation, I propose the following steps:

- Schedule a meeting to discuss the issues in detail.
- Consider mediation or arbitration as a means of resolution.
- Review the original agreement together to clarify any misunderstandings.

I believe that by working together, we can reach a satisfactory resolution for both parties. Please let me know your availability for a meeting or if you would prefer a different approach.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]