Unauthorized Use Notification

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to inform you that we have identified unauthorized use of our intellectual property, specifically [describe the unauthorized use, e.g., trademarks, copyrights, etc.]. This usage is in violation of [insert applicable laws or agreements].

We request that you cease all unauthorized use immediately and provide us with written confirmation by [insert deadline] that you have complied with this request. Failure to do so may result in further legal action.

We take this matter seriously and appreciate your immediate attention to this issue.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]