

Formal Copyright Infringement Notice

Date: [Insert Date]

To: [Insert Name of Infringer]

Address: [Insert Address of Infringer]

Email: [Insert Email of Infringer]

Dear [Insert Name of Infringer],

This letter serves as a formal notice of copyright infringement regarding the unauthorized use of my copyrighted material.

Description of the copyrighted work: [Insert Description]

Location of infringing material: [Insert Location or URL]

I request that you cease and desist from using my copyrighted work immediately. Please remove the infringing material by [Insert Deadline Date] to avoid further legal action.

For any inquiries or to discuss this matter, please feel free to contact me at [Insert Your Contact Information].

Thank you for your immediate attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization]

[Your Address]

[Your Phone Number]

[Your Email]