

# Letter Template for Disputing a Traffic Ticket

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Date]

[Traffic Court Address]  
[City, State, Zip Code]

Subject: Dispute of Traffic Ticket [Ticket Number]

Dear Sir/Madam,

I am writing to formally dispute the traffic ticket I received on [Date of Ticket] for [Description of Violation]. My ticket number is [Ticket Number].

Upon reviewing the circumstances surrounding the violation, I believe that the ticket was issued incorrectly. [Briefly explain your reasons for disputing the ticket, including any evidence or witness statements, if applicable.]

In light of this information, I kindly request that the court reconsider this citation and dismiss the ticket. I am willing to appear for a hearing to present my case in more detail, should that be necessary.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,  
[Your Name]