## **Mutual Agreement for Partnership Closure**

Date: [Insert Date]
From:
[Partner 1 Name]
[Partner 1 Address]
To:
[Partner 2 Name]
[Partner 2 Address]
Subject: Mutual Agreement for Closure of Partnership
Dear [Partner 2 Name],
We, [Partner 1 Name] and [Partner 2 Name], hereby mutually agree to close our partnership established on [Insert Partnership Start Date]. This decision has been reached after careful consideration and discussions regarding the future of our partnership.
We agree to the following terms regarding the closure:
<ol> <li>All assets and liabilities of the partnership will be settled by [Insert Settlement Date].</li> <li>Each partner will receive [Insert Distribution Details] as part of the closure.</li> <li>All legal obligations will be fulfilled by [Insert Fulfillment Date].</li> <li>Any confidential information pertaining to the partnership shall remain confidential post closure.</li> </ol>
By signing below, both parties acknowledge and accept the terms set forth in this mutual agreement.
Signature of Partner 1: Date:
Signature of Partner 2: Date:
Thank you for the collaboration we have shared.
Sincerely,
[Partner 1 Name]

[Partner 2 Name]