

Notification of Dissolution of Partnership

Date: [Insert Date]

[Partner 1 Name]

[Partner 1 Address]

[City, State, Zip Code]

[Partner 2 Name]

[Partner 2 Address]

[City, State, Zip Code]

Dear [Partner 1 Name] and [Partner 2 Name],

We hereby notify you that as of [Effective Date], the partnership formed under the name [Partnership Name] is officially dissolved.

All financial matters must be settled by [Settlement Date]. Any outstanding debts and obligations shall be addressed accordingly.

We appreciate your cooperation during this transition and wish you both the best in your future endeavors.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]